



Board Meeting Notes

Yadkin-Pee Dee Water Management Group

10:30 AM - 11:30 AM, April 4, 2024

ATTENDANCE

- Jim Behmer, Chair
- Alan Fowler, Vice-Chair
- David Czerr, Secretary/Treasurer
- Program Consultant, HDR: Sara Yeh, Audri Baker

WELCOME

Jim Behmer called the meeting to order at 10:33.

NONPROFIT ADMINISTRATIVE MANAGEMENT

- IRS Request for Information
 - Officer Signature verifying information – Mr. Behmer signed on April 11, 2024
 - Complete copy of organizing document – organization charter and NC cover page proof of filing found in YPDWMG files
 - Confirmation of preferred foundation status – continue with original status request
 - Will be filed with IRS before April 16th deadline
- Sharepoint Site Access
 - HDR has established a Sharepoint site for Board members and HDR support team as a common location to share working documents and access YPDWMG records
 - An archive folder will be established to house documents provided by Fountainworks

NONPROFIT FINANCIAL MANAGEMENT

- Financial Management Procedures
 - Accounts receivable (dues) – the Board supported having HDR prepare annual dues invoices through Quickbooks and providing a compiled PDF for approval by the Treasurer (and Chair or Vice Chair) before releasing to members.
 - Accounts payable – the Board agreed all invoices and checks should have review/approval by two board members before payment is released.
 - HDR will review the Bylaws and draft an overall internal controls procedure document for Board review.
- New Bank Account
 - Board members discussed options for transferring the groups funds from the original private account set up by Fountainworks to a new account in the YPDWMG name.
 - HDR will provide account setup details and contact information for Civic Credit Union to David Czerr.

CWWMG WATER FOR ALL SUMMIT

Mr. Behmer shared his experience from the CWWMG Summit, including recognition of himself and the YPDWMG by Jeff Lineberger during the opening session.

WATER RESOURCES PLAN DEVELOPMENT

- Review of scope
 - Activity 1 – Strategic Communication – engage Stakeholder Advisory Team
 - Activity 2 – Basin modeling is in two parts, 4A completed. 4B up for review/approval
 - Consider moving scenario 10 up and not wait for grant based on funding with other sources
 - Delay HRL info based on nutrient management work
- Review of funding status – current 340K in bank
 - No existing overall budget

APRIL 18 MEETING LOGISTICS AND AGENDA

- April 18 Member meeting
 - Winston-Salem Thomas Plant – conference room; capacity 25. Tour available after meeting.
 - Alan Fowler will provide lunch vendor recommendation.
 - AV capabilities onsite to accommodate virtual access/sharing.
 - Virtual access will continue with Zoom for the near future.
- Agenda
 - Add CWWMG event update after SC update item
- May Board of Directors meeting
 - HDR will poll for best availability
- June Regular meeting
 - Schedule – June 13th. Consider return to regular schedule of second Thursday each month
 - Location – Salisbury

CLOSING

Mr. Behmer adjourned the meeting at 11:35.