



Board Meeting Notes

Yadkin-Pee Dee Water Management Group
11:00 PM - 12:00 PM, July 11, 2024 via Teams

WELCOME & ATTENDANCE

A virtual meeting of the Yadkin Pee-Dee Water Management Group Board of Directors was held via Microsoft Teams on Thursday, July 11, 2024.

Alan Fowler called the meeting to order at 11:03. The following Board members and others were in attendance.

Alan Fowler, Chair
Aubrey Lofton, Vice-Chair
David Czerr, Secretary/Treasurer
Sam Call, At Large Representative
Ron Sink, At Large Representative
HDR Program Management: Sara Yeh, Nicola Hill, Audri Baker

NONPROFIT ADMINISTRATIVE MANAGEMENT

- Approval of May 17, 2024, Board Meeting notes: no comments or changes were received.
 - **MOTION:** Approve minutes of May 17, 2024, Board meeting as written; motion carried.
- Chair's report:
 - Mr. Fowler gave a brief summary of his professional background and transition from wastewater to water supply, ending with his role in operations for Winston-Salem.
 - He cited the benefits of having scheduled, alternating meetings, congratulated the group for 501c3 status and highlighted the challenges and opportunity for broad group engagement and the need for outreach to entities that are not fully participating.

NONPROFIT FINANCIAL MANAGEMENT

- Due: Notices were issued in June; no payments have been received to date. HDR will send a reminder email.
 - **ACTION:** Send dues reminder email; including options for payment methods. (HDR)
- Banking: The transition to Civic Federal Credit Union is underway; HDR is coordinating the transfer of funds from Fountainworks.
 - Jan 2025 would be the earliest the YPDWMG would need to contract with NC Land and Water Fund and provide matching funds for their Water Quality Project.
 - **ACTION:** Develop a recommendation on handling bank account values that are beyond the known expenses for the group to maximize interest earnings. (Czerr)
- Financial Audit: The Board discussed non-profit audit considerations, potential requirements, and cost.
 - Catawba-Wateree Water Management Group and Yadkin-Pee Dee River Basin Association have worked with professional firms; HDR provides coordination. CWWMG has an exemption from filing tax forms.
 - **ACTION:** Prepare summary of audit process by CWWMG and YPDRBA for Board review. (HDR)
 - **ACTION:** Prepare membership attendance record for Board review. (HDR)

PROJECT UPDATES

- Water Supply Resources Plan: Sara Yeh provided an update.

UPCOMING REGULAR MEETING PREPARATION

- Meeting Logistics – The next meeting will be held Thursday, July 18, 2024 and will be virtual format only.
 - Encourage member engagement to brainstorm future topics and presentations.

- Draft Agenda Content
 - Discussion with membership regarding future presentation topics
 - Board suggestions for September presentations:
 - SC River Basin Council update – Aubrey Lofton to reach out for a presenter from the Council; groundwater modeling is expected to be completed in September.
 - Drought impact potential: How sensitive is the Yadkin basin? How critical is it for utilities to respond to changing conditions?
 - Water supply shortage: Past presentation by Klaus Albertin, DWR, on water shortage; Sara Yeh to inquire about providing an update at September meeting.
 - USACE: Representative to speak about water release planning and management.

CLOSING

- Next Board meeting: August 8, 2024, via Teams.
- Mr. Fowler adjourned the meeting at 11:35 AM.

SUMMARY OF MOTIONS & ACTION ITEMS

MOTION: Approve minutes of Friday, May 17, 2024, Board meeting; motion carried.

ACTION: Send dues reminder email; including options for payment methods. (HDR)

ACTION: Develop a recommendation on handling bank account values that are beyond the known expenses for the group to maximize interest earnings. (Czerr)

ACTION: Prepare summary of audit process by CWWMG and YPDRBA for Board review. (HDR)

ACTION: Prepare membership attendance record for Board review. (HDR)