Board Meeting Notes

Yadkin-Pee Dee Water Management Group

1:00 PM - 2:00 PM, February 4, 2026

Welcome & Attendance

A meeting of the Yadkin Pee-Dee Water Management Group Board of Directors was held via Microsoft Teams on Wednesday, February 4, 2026.

Alan Fowler called the meeting to order at 1:08PM. The following Board members and others were in attendance.

Alan Fowler, Chair
Kevin Plemmons, Vice Chair
Gerald Faulkner, Secretary/Treasurer
Sam Call, At Large Representative
HDR Program Management: Sara Yeh, Katie Clatterbuck

Chairs Report

- Review of December 16, 2025, Board Meeting notes: no comments or changes were presented.
  - **MOTION**: Approve minutes of December 16, 2025 Board meeting as written; motion carried.
- Membership Updates
  - Davie County has resigned from the YPDWMG and does not intend to pay any outstanding dues.
  - The City of Monroe still does not have a signed resolution on file.
    - **ACTION:** Reach out to Monroe's representative to enquire about the status of their resolution to join the YPDWMG. (HDR)
- The Program Management contract with HDR was approved for renewal at the January membership meeting.

Program Management Report

- Strategic Plan Review
  - The previous discussion to develop the YPDWMG's Strategic Plan guidelines, held during the December Board meeting, was reviewed. These key findings were also reviewed with the full membership at the January meeting, but no additional feedback was received.
  - HDR provided a Strategic Planning Discussion Summary Memo that detailed the discussions held during the December Board meeting. The memo was reviewed with discussions focusing on the "Goal Setting and Timelines" section.
    - The Board discussed developing prioritization for their goals and establishing timelines for completion.
      - An immediate focus in 2026 will be placed on coordinating with USACE to determine a re-allocation approach, continued hydrologic modeling, and re-establishing the stakeholder advisory committee.
      - The Board clarified that "re-allocation" and "low flow protocol" should be defined as two separate goals with the low flow protocol being an immediate focus and the re-allocation a longer-term objective.
      - Developing a tracking system for water use changes that can be compared to both the WRP and year over year was determined to be a lower priority. This goal will be targeted for year 5 of the 5-year plan.
      - Educating local elected officials and encouraging group membership was identified as a goal that has the potential to result in large benefits to the group. For this reason, it was identified as a relative priority for the 5-year plan.
      - An additional goal was identified to continue to pursue grant funding over the period of this strategic plan.

        - **ACTION:** Board members to review remaining goals identified in the Strategic Planning Discussion Summary Memo and provide feedback on target timelines. (All)
- Political Action Support
    - HDR reviewed and summarized the group's bylaws and requirements as a 501(c)(3) organization regarding lobbying for the organization.
        - Nothing strictly prohibits lobbying, but the 501(c)(3) designation does require that a significant portion of the organization's efforts are not spent on lobbying. The YPDWMG would not likely be considered primarily a lobbying organization, but funds spent on this effort should be limited.
        - The NCLWF grant agreement also does not prohibit lobbying, but grant funds cannot be used towards lobbying. Any lobbying activity is required to be reported.
    - Foard and Co. may be able to provide guidance on what would be considered a "significant" amount of funds spent on lobbying".
        - The Board requested that HDR pose this question to Foard and Co. and request their guidance on tracking the group's lobbying spending for 2026 to assist with future audits.
        - **ACTION:** Request guidance from Foard and Co. on allowable spending limits for lobbying and suggestions for tracking lobbying spending in 2026 for the YPDWMG. (HDR)
- Foard & Co. Engagement Letter
    - The engagement letter for Foard & Co.'s services for the YPDWMG's 2025 audit and tax preparation was reviewed. The fee estimate is $5,500 plus expenses.
    - At the January meeting, the full membership pre-approved the Board to approve Foard & Co.'s engagement letter.
    - **MOTION:** Approve the Foard and Co. engagement letter for 2025 audit and tax services for the fee amount of $5,500; motion carried.
    - **ACTION:** Obtain officer's signatures on the engagement letter and return to Foard and Co. (HDR)
    - HDR will begin gathering audit documents to provide to Foard.
- Action Register
    - HDR reviewed items in progress on the Action Register.
        - Audit and tax documents will be compiled and provided to Foard and Co. so that they may begin the 2025 audit process.
        - The Annual Financial Report will be provided to members at the March meeting.

Financial Management

- Financial Status
    - Gerald Faulkner provided an update on the current YPDWMG account balances and expenditures.
    - Mr. Faulkner reviewed the draft 2025 Annual Financial Report. Board members provided feedback on the report.
        - The addition of a liquidity statement showing the amount of available funds and identifying the number of months of group expenses this could support was requested.
        - The Annual Financial Report will be presented to membership at the March meeting to fulfill the requirement per the bylaws to report out financial status by April 1st.

Project Updates

- Water Resources Plan Phase 4b
    - Sara Yeh provided an update on the current Water Resources Plan progress.
    - Intake elevation data has been gathered from the majority of the members from whom it was requested. Modeling results will be presented at the next meeting to wrap up Phase 4b.
    - The next step will be to compile a technical memorandum summarizing the work completed throughout Phase 4.

Upcoming Regular Meeting Preparation

- Meeting Logistics

    - The next Regular Meeting is currently scheduled for Thursday, March 26, 2026, at Duke Energy's Blewett Falls Facility, 2593 Power Plant Rd, Lilesville, NC 28091. Lunch will be provided.
- Draft Agenda Content
    - **ACTION:** Follow up with Mike Abney to select a presentation topic on the fish passage facility prior to the tour that will follow the March meeting. (HDR)

Closing

- Next Board meeting: April 1, 2026, via Teams.
- Mr. Fowler adjourned the meeting at 1:52 PM.

Summary of Motions & Action Items

MOTION: Approve minutes of December 16, 2025 Board meeting as written; motion carried.

MOTION: Approve the Foard and Co. engagement letter for 2025 audit and tax services for the fee amount of $5,500; motion carried.

ACTION: Reach out to Monroe's representative to enquire about the status of their resolution to join the YPDWMG. (HDR)

ACTION: Board members to review remaining goals identified in the Strategic Planning Discussion Summary Memo and provide feedback on target timelines. (All)

ACTION: Request guidance from Foard and Co. on allowable spending limits for lobbying and suggestions for tracking lobbying spending in 2026 for the YPDWMG. (HDR)

ACTION: Obtain officer's signatures on the engagement letter and return to Foard and Co. (HDR)